

Physical Environment Committee Minutes

June 17, 2015
8:15am – 9:15am
Lincoln Building Third Floor Conference Room

MEETING CALLED BY	Harvey Sterns – Co-Convener
TYPE OF MEETING	University Council Committee Meeting
FACILITATORS	Ralph Morrone & Harvey Sterns – Co-Conveners
NOTES SUBMITTED BY:	Shelly Keller
ABSENT	Ted Curtis, Co-Convener Stewart Blessing Chuck Kunsman Matt Wilson Zach Kisor Isaac Lampner
ATTENDEES	Harvey Sterns, Chair/Co-Convener Ann Hassenpflug, Vice Chair Shelly Keller, Secretary Julie Hykes Denise Montanari Shawn Stevens Bill Thelin
INVITED GUESTS	Ralph Morrone

Agenda topics

MINUTE APPROVAL

DISCUSSION	Approval of the 4/22/15 minutes was requested. There was no meeting in May.
CONCLUSIONS	Julie made a motion to approve the minutes and Bill seconded the motion all members in attendance were in favor.

MEETING ITEMS

General Discussion

- Harvey questioned how the North Quad project was going, Ralph advised it has started and moving well.
- Shelly advised the committee that as of Monday, 6-15-15, she is no longer a Staff Member and is a Contract Professional. She is no longer a member of SEAC will not be able to be a part of the committee.
- Ralph advised, two weeks ago turned in his notice that he will be leaving UA, this is effective in the beginning of August.

Elections

- Denise nominated Harvey for Chair of the committee, Bill seconded all in attendance agreed and voted Harvey the Chair.
- Ann advised she is willing to serve again as Vice Chair. With her self-nomination, Bill seconded the nomination. There was no further discussion and all in attendance were in favor and voted Ann the Vice Chari.
- Secretary - the group decided to wait to see who all is appointed to their committee and at their next full meeting to appoint/vote on a secretary.

Scheduling future meetings

- July 8th - 8:30am
- Aug 12th - 8:30am

Future Agenda

- Shelly will prepare the committee's agenda for July.
- Topics will include:
 - Zook Hall updates
 - Capital Planning Budget Update
 - North Quad – updates. Ralph advised that project, should be buttoned up beginning of July with no issues.
- Bill made a motion to adjourn the meeting, Shawn seconded and all in attendance were in favor.

Next Meetings:

- July 8, 2015 – 8:30am – 9:30am
- August 12, 2015 – 8:30am – 9:30am